

Capricon Art Show Control Sheet

Artist Information		
Name:	Badge #:	Room #:
Address:		
City:	State:	Zip/Postal:
Country:	Phone :	Email :

Agent Information (if applicable)
Please complete the following information if you are authorizing an agent to work on your behalf at Capricon.
Print Agent's Legal Name: _____
<input type="checkbox"/> My agent is authorized to pick up any check due to me.
<input type="checkbox"/> Capricon should make any payment check to my agent.
<input type="checkbox"/> My agent may hang my art in the Capricon Art Show and/or Pint Shop on my behalf
<input type="checkbox"/> Any unsold or unclaimed art should be returned to my agent.

Hanging Fees			
Quantity	Description	Price	Total
	Full Panels Purchased	\$4.00	
	Half Tables Purchased	\$4.00	
		Total Hanging Fees:	

Artist's / Agent's Signature	
Signature:	Date:

Capricon Art Show Control Sheet – Show & Auction

Artist's Name:	Badge #:
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For Sale Pieces in Art Show and Auction				
#	Name of Piece	Minimum Bid	Sunday Sale	Final Price
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
			Total Sales:	

Capricon Art Show Control Sheet – NFS & Charity

Artist's Name:	Badge #:
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Not For Sale Pieces

Charity Auction Donations		
Items donated to the Charity Auction are not subject to hanging fees or commission. Super-Con-Duck-Tivity is a not-for-profit 501(c)3 corporation, and donations of artwork may be tax deductible.		
#	Title	Final Sale Price
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
Total Charitable Donations:		

Capricon Art Show Control Sheet – Print Shop

Artist's Name:	Badge #:
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Prints in Print Shop

#	Title	Price
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
Total Print Shop Sales:		

Capricon Art Show Control Sheet – Artist Checkout

Artist's Name:	Badge #:
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Payments to Artist	
Total Show and Auction Sales:	
Total Print Shop Sales:	
Total Sales:	
Less 10% Commission:	
Less Shipping of Returned Artwork:	
Less Cost of Payment Method:	
Net Payment to Artist:	

Artist's / Agent's Signature	
<p>By signing below, I agree to the above calculations and the amount, if any, owed to me. I understand that I have or will be paid by Capricon in the manner I have specified, and that I am responsible for any and all taxes due on those monies.</p>	
Signature:	Date:
Witness:	Date:

Staff Use Only
<input type="checkbox"/> Unsold artwork returned to artist and/or agent on-site (comment as necessary)
<input type="checkbox"/> Unsold artwork shipped to artist after convention (specify details)
<input type="checkbox"/> Payment made to artist/agent (specify details)
Notes