

## Capricon Art Show Rules for Donations & Estates

We are grateful for the generosity of those who wish to donate work to our charity auction, and appreciate the difficulty inherent in handling the estates of beloved artists and families. In order to ease the process for all involved, we're establishing new guidelines for the art show as pertains to donations and estates.

If you are the official/designated representative for an artist's estate and wish to exhibit works solely by that artist in the main art show areas (auction gallery &/or print shop), see **Agenting for an Artist's Estate**, below.

If you are the official/designated representative of an estate (artist's or otherwise) and wish to donate items to the charity auction, see **Donating Items to the Charity Auction**, below.

If you are *not* an official/designated representative of an estate (artist's or otherwise), and are not donating items to the charity auction, then these rules do not apply. Please note that **Capricon does not accept artwork for resale** in the main art show areas (auction gallery &/or print shop) outside these circumstances.

The Capricon art show retains the right to alter these rules at any time in order to prevent undue burdens on the convention's resources.

### Agenting for an Artist's Estate

Acting as an agent for an artist's estate functions according to the same rules (including those that apply to content and to procedures) as agenting for a living artist. Please refer to [our main art show policies document](#) for full details.

Before the convention or during set-up hours - we prefer the former, if at all possible - the agent should request space in the art show. Each artist's estate will be limited to:

- three (3) panels &/or one (1) table in the auction gallery,  
&/or
- three (3) feet of linear space on table, shelving, or gridwall in the print shop.

Upon receiving space, the agent will be given instructions on how to fill out an inventory of work being displayed. We ask that agents use the art show's inventory format and display procedures to minimize confusion or delays.

The agent may *additionally* donate work to the charity auction, in which case the donation rules below will apply.

## Donating Items to the Charity Auction

Items donated to the charity auction must, in some way, be fandom-related, whether it be pop culture collectibles, SFF or 'fannish' media (books, movies, magazines, etc), costuming pieces, artwork that would not be out of place in the 'main' art show, etc. Art show staff reserves the right to make a final determination regarding a donation's eligibility according to this guideline.

All proceeds from items donated to the charity auction will go to that year's official convention charity. We can no longer represent 'competing' charities unless approved by both the art show lead *and* the convention chair two weeks prior to the convention.

All items donated to the charity auction must be checked in with and approved by art show staff by noon on the Saturday during the convention; staff will enter details about the donation into our database of charity items, including a minimum bid. Most charity item bids start at \$1, to encourage bidding, but the donor of the item(s) may opt to set a higher minimum. Art show staff can provide a receipt for donations to those who request one.

Due to space limitations, we must cap the number of items donated by one individual, household, or estate at ten (10) items.

In cases where there is a large number of individual items, charity donations may be split up into *Lots*, each of which may count as one 'item.' A DVD collection of six seasons and a movie from the same property, for instance, may constitute a Lot, as may a box of magazines, a series of books, a necklace with matching earrings, a triptych of framed prints by the same artist, or a set of collectible plates. When possible, we prefer collections in Lots to be complete.

If you wish to donate a Lot of items, you must provide the following:

- one (1) item that may act as a visual 'stand in' for the whole Lot, in the charity section or at the live auction, as we may not have space to display the whole Lot;
- a complete and legible inventory of items within that Lot, preferably typed;
- a durable, easily-transportable receptacle (file box, tupperware container, etc) that the remainder of the Lot may be stored or displayed in, and which the buyer (if any) may use in order to transport the Lot home.

At the discretion of Capricon art show staff, Lots of many smaller items (keychains, buttons or pins, postcards, smaller costuming items like goggles, etc) may be individually sold in the charity auction at an affordable flat rate, as if they were print shop items rather than auction gallery items. Donor must provide a receptacle that these 'flat rate Lots' can be displayed in, and the items/receptacle must be in a condition suitable for potential buyers to sort through.

Any items (including Lots) donated to the charity auction that do not sell *must* be picked up after the auction during artist check-out. The art show will not be responsible for unsold charity items.